

	XBRL Excel Utility
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1. Overview

The excel utility can be used for creating the XBRL/XML file for efiling of shareholding pattern.

Shareholding pattern XBRL filling consists of two processes. Firstly generation of XBRL/XML file of the Shareholding pattern, and upload of generated XBRL/XML file to BSE Listing Center.

2. Before you begin

- 1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
- 2. The system should have a file compression software to unzip excel utility file.
- 3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
- 4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
- 5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities o Excel Utility works fine. Please first go through Enable Macro Manual attached with zip file.

	3. Index	
1	Details of general information about company	General Info
2	Declaration	Declaration
3	Summary	Summary
4	Shareholding Pattern	Shareholding Pattern
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4. Import XBRL file

Now you can import and view previously generated XBRL files by clicking Import XBRL button on Geneninformation sheet.

5. Steps for Filing Shareholding Pattern

- Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)
 Use paste special command to paste data from other sheet.
- II. Validating Sheets: Click on the "Validate" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.
- III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

- IV. Generate XML: Excel Utility will not allow you to generate XBRL/XML unless successful validation of al sheet is completed. Now click on 'Generate XML' to generate XBRL/XML file.
 - Save the XBRL/XML file in your desired folder in local system.
- V. Generate Report : Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate
- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
 To print report in PDF Format, Click on print button and save as PDF.
- VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

6. Fill up the Shareholding Pattern

- Cells with red fonts indicate mandatory fields.
- 2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
- 3. You are not allowed to enter data in the Grey Cells.
- 4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory
- 5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating
- 6. Adding new rows: Sections such as Promoters details allow you to enter as much data in a tabular form. You can Click on "Add" to add more rows.
- 7. Deleting rows: Rows that has been added can be removed by clicking the button "Delete". A popup will ask you to provide the range of rows you want to delete.
- 9. Adding Notes: Click on "Add Notes" button to add notes

Validate

General information about company									
Scrip code	542650								
NSE Symbol	METROPOLIS								
MSEI Symbol	NOTLISTED								
ISIN	INE112L01020								
Name of the company	METROPOLIS HEALTHCARE LIMITED								
Whether company is SME	No								
Class of Security	Equity Shares								
Type of report	Quarterly								
Quarter Ended / Half year ended/Date of Report (For Prelisting / Allotment)	30-09-2023								
Date of allotment / extinguishment (in case Capital Restructuring selected) / Listing Date									
Shareholding pattern filed under	Regulation 31 (1) (b)								
Whether the listed entity is Public Sector Undertaking (PSU)?	No								

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Validate

Sr. No.	Particular	Yes/No	Promoter and Promoter Group	Public shareholder	Non Promoter- Non Public
1	Whether the Listed Entity has issued any partly paid up shares?	No	No	No	No
2	Whether the Listed Entity has issued any Convertible Securities?	No	No	No	No
3	Whether the Listed Entity has issued any Warrants?	No	No	No	No
4	Whether the Listed Entity has any shares against which depository receipts are issued?	No	No	No	No
5	Whether the Listed Entity has any shares in locked-in?	Yes	No	Yes	No
6	Whether any shares held by promoters are pledge or otherwise encumbered?	Yes	Yes		
7	Whether company has equity shares with differential voting rights?	No	No	No	No
8	Whether the listed entity has any significant beneficial owner?	Yes			

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Table 1- Summary Statement holding of specified securities

Note	Note : Data will be automatically populated from shareholding pattern sheet - Data Entry Restricted in this sheet																						
	tego Category of shareholder ry (II)								ber of Voting Rightsheld	in each class ofsecurities(IX)					Shareholding , as a %	Number of Locked in shares		Number of Shares pledged or otherwise encumbered			Sub-categorization of shares		
Catego		Nos. Of	No. of fully paid up equity	No. Of Partly paid-			Shareholding as a % of total no. of	No of Voting (XIV) Rights		hts			No. of Shares	No. Of Shares Underlying	assuming full conversion of convertible securities ((XIII)		Number of equity shares held in	Shareholding (No. of shares) under		
ry (I)		Nos. Of shareholders (III)	shares held (IV)	up equity shares held (V)			shares (calculated	Class eg: X	Class eg:y	Total	Total as a % of (A+B+C)	Outstanding convertible securities (X)	Underlying Outstanding Warrants (XI)		as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	No. (a)	As a % of total Shares held (b)	No. (a)	As a % of total Shares held (b)	dematerialized form (XIV)	Sub-category (i)	Sub-category (ii)	Sub-category (iii)
(A)	Promoter & Promoter Group	6	25477991			25477991	49.74	2,54,77,991.00		25477991.00	49.74				49.74			300000	1.18	25477991			
	Public	86243	25742715			25742715	50.26	25742715.00		25742715.00	50.26				50.26	10235	0.04			25742715	0	0	0
(C)	Non Promoter- Non Public																						
(C1)	Shares underlying DRs																						
(C2)	Trusts																						
	Total	86249	51220706			51220706	100	51220706.00		51220706.00	100.00				100	10235	0.02	300000	0.59	51220706	0	0	0

Home Validate Number of Locked in shares (XII) Shareholding, as a % assuming full conversion of convertible securities (as a percentage of disted share capital) (XI)= (VXI)+(X) As a % of (A+B+C2) No. of Shares
Underlying Outstanding
Warrants (8)

No. Of Shares
Underlying Outstanding
convertible securities
and No. Of Warrants
(0) (a) Total as a % of Total Voting rights Number of equity shares held in dematerialized form (XV) No. of fully paid up equity shares held (IV) (V) Nos. Of shareholders (III) As a % of total Share held (b) As a % of total Share held (b) A Table II - Statement showing shareholding pattern of the Promoter and Promoter Group 23979088 23979088 46.82 23979088.00 23979088 23979088 Sub-Total (A)(1)
(2) Foreign Sub-Total (A)(2) Total Shareholding of Promoter and Promoter Group
(A)=(A)(1)+(A)(2) 25477991 Details of Shares which remain unclaimed for Promoter & Promoter Group Statis of them which many understand for Province A Promoter Comp.

Table 15. States of them any understand for Province A Promoter Comp.

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Table 15. States of them any understand for the Comp.

Table 15. States of the Comp.

Table 15. Stat 7182023 224451 7182023 224451 7182023 7182023 224451 224451 22445 1229500 1229500 1229500 (f) <u>Froton</u>
(g) <u>Asset reconstruction companie</u>
(h) <u>Sovereign Wealth Funds</u>
NBFCs registered with RBI (i) NRFCs registeres nou oux
(ii) Other Financial Institutions
(ix) Other Sinenify)
Sub-Total (8)(2: 8635974 8635974 16.86 8635974 8635974 26.86 1050349 20503495 1938159 20.51 10503495 1938159 10503495 12441654 | Sub-Total (9(2) | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 | 140 24.29 12441654 24.29 24.29 12441654 254 0.00 354 254 Sub-Total (5)(3) Associate companies / Subsidiaries Relatives of promoters (other than 'immediate, relatives' of promoters disclosed under. 'Promoter and Promoter Group' category! Resident Individuals holding nominal share capital up to Rs. 2 lakhs 3355889 Non Resident Indians (NRIs) Foreign Companies Bodies Corporate 2832 (m) Any Other (specify) 159456 4664733 159456 4664733 0.31 9.11 159456 4664731.00 0.31 159456 4664733

Total Public Shareholding (8)=(8)(1)+(8)(2)+(8)(3)+(8)(4)	86243	25742715			25742715	50.26	25742715	257427	15 50.2	5			50.26	10235	0.04			25742715	0	0	
Details of the shareholders acting as persons in Co	moert for Public																				
Details of Shares which remain unclaimed for Publi	i <u>c</u>																				
C Table N: Statement downing darabolding pattern of the Non-Honoster-Non-Palas Sareholder																					
Controllers DE Holder - Name of DE Holders DE Accelebie)																					
Employee Benefit Trust / Employee Welfers Trust under SEE Obsers Essed Employee Benefits and Sweat County). (2) Regulations, 2021																					
Total NonPromoter-Non Public Shareholding (C)= (C)(1)+(C)(2)																					
Total (A+8+C2)	86249	51220706			51220706	100.00	51220706.00	5122071	35 100.0				100.00	10235	0.02			51220706		0	
Total (A+B+C)	86249	51220706			51220706	100.00	51220706.00	512207	100.0				100.00	10235	0.02	300000	0.59	51220706		0	
				Disclosure	of notes on shareholdin	ng pattern	Add Notes														
	Disclosure of notes in case of promoter holiding in dematerialsed form is less than 100 percentage																				
Disclosure of notes in case of public share holding is less than 25 percentage							Add Notes														
Disclosure of notes on shareholding pattern for company remarks explanatory							Add Notes														

Table VI - Statement showing foreign ownership limits									
Particular Particular	Approved limits (%)	Limits utilized (%)							
As on shareholding date	100.00	24.54							
As on the end of previous 1st quarter	100.00	25.92							
As on the end of previous 2nd quarter	100.00	25.93							
As on the end of previous 3rd quarter	100.00	24.14							
As on the end of previous 4th quarter	100.00	25.85							

Notes :-

- 1) "Approved Limits (%)" means the limit approved by Board of Directors / shareholders of the Listed entity. In case the listed entity has no Board approved limit, provide details of sectoral / statutory cap prescribed by Government / Regulatory Authorities
- 2) Details of Foreign ownership includes foreign ownership / investments as specified in Rule 2(s) of the Foreign Exchange Management (Non-debt Instruments) Rules, 2019, made under the Foreign Exchange Management Act, 1999.